

## Appendix 2

### Application Form for Voluntary Work with Children and Young People at Rushmere Baptist Church

We ask all prospective workers with children and young people (aged 0 - 18) to complete this form. If there is insufficient room to fully answer any question, please continue on a separate sheet. The information will be kept confidentially by the Church, unless requested by an appropriate statutory authority.

#### 1. Personal Details

Full name .....

Other names by which known in the past.....

Address .....

.....

Postcode .....

Telephone numbers Daytime ..... Evening .....

Mobile .....

How long have you lived at the above address? ..... years

If less than 3 years, please give previous address(es) with dates:

From ...../...../..... To ...../...../..... From ...../...../..... To ...../...../.....

Address ..... Address .....

.....

.....

Postcode ..... Postcode .....

#### 2. Experience and Skills

Please tell us about your Christian experience (i.e. how long you have been a Christian, which church(es) you have attended (with dates), any activities undertaken):

.....

.....

.....

.....

.....

.....

Please give details of previous experience of looking after or working with children and/or young people. Please include details of any relevant qualifications or appropriate training either in a paid or voluntary capacity:

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Do you suffer, or have you suffered, any illness which may directly affect your work with children or young people?

YES  NO  (Please tick)

If yes, please give details:

.....  
.....

### 3. References

Please give the names, addresses and telephone numbers of two people who know you well (excluding family members) and who would be able to give a personal reference and comment on your character and work with the church. At least one of the referees should be external to our Church. If you have experience of working with children and/or young people in the past, or if you are employed in a child care situation, at least one referee should be a person who knows you from such a context. If you have moved from another church in the past five years, one referee should ideally be from your previous church. In addition, we reserve the right to take up character references from any other individuals deemed necessary.

Name .....	Name .....
Address .....	Address .....
.....	.....
.....	.....
Postcode .....	Postcode .....
Telephone number .....	Telephone number .....
Connection with you .....	Connection with you .....
.....	.....

**4. Criminal Records Declaration**

Because of the nature of the duties the postholder would be expected to undertake, the successful candidate will be required to make a full declaration of his or her past criminal record prior to obtaining an Enhanced Disclosure from the Criminal Records Bureau.

If considered suitable for the post, do you agree to make a full declaration of your criminal record and to cooperate in obtaining a Criminal Records Bureau Disclosure at the Enhanced level?\*

YES       NO       (Please tick)

\* Because of the nature of the work for which you are applying, this position is exempt from the provision of section 4(ii) of the Rehabilitation of Offenders Act 1974 (Exceptions Order 1975), and you are therefore not entitled to withhold information about convictions which for other purposes are “spent” under the provisions of the 1974 Act and in the event of appointment, any failure to disclose such convictions could result in the withdrawal of approval to work with children and/or young people within the Church.

**5. Declaration**

I confirm that the submitted information is correct and complete.

Signed .....      Date .....